Fire Wardens: Know your Role

GET OUT/GET THE FIRE BRIGADE OUT/STAY OUT

- 1 Know the evacuation procedures and fire assembly point location
- 2 Know how to visually sweep search your designated area – This should take no more than 60 seconds to complete
- 3 Know the procedures for calling the Fire & Rescue Service
- 4 Ensure good housekeeping. Separate ignition sources from combustible material.
- If you discover a fire raise the alarm/evacuate the premises/call the Fire & Rescue Service. Tackle only very small fires, once the alarm has been raised and if it is safe to do so, in line with your training.
- 6 Complete fire log book occupier checks & record – fire alarm weekly/emergency lighting monthly/ fire extinguishers monthly

Special responsibilities:

You may be asked to assist occupants at higher risk and with special requirements – ensure you:

- ♦ Know where the disabled refuge areas are
- ♦ Know the evacuation procedures for occupants at higher risk
- ♦ Know the safety procedures for manually lifting and operating evacuation equipment

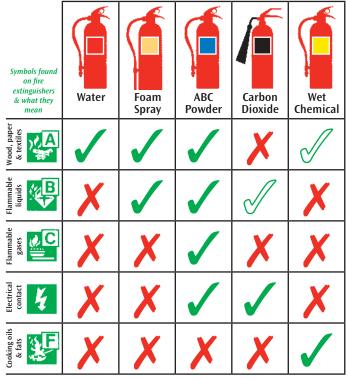
- ♦ FIRE RISK
 ASSESSMENT
- ON-LINE MANAGEMENT
 - FIRE SAFETY
 TRAINING
- FIRE ALARMS
- EMERGENCY LIGHTING
 - FIRE EXTINGUISHERS
- PAT TESTING
 & ELECTRICAL
- DRY RISERS
- SAFETY SIGNAGE



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Know your Fire Extinguisher



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